

FEE SCHEDULE & POLICIES

RATES, FEES AND DISCOUNTS FOR 2017-2018

The school's operational costs are subsidized by the Potomac Conference of Seventh-day Adventists and by the following constituent churches: Harrisonburg SDA Church and New Market SDA Church. This allows us to charge a reduced rate for ALL students. Students whose parents/guardians are members of the Potomac Conference and the constituent churches are provided a tuition discount reflective of that membership.

REGISTRATION FEES:	<u>PER CHILD</u>
Early Registration Fee (deposit or full fee paid before March 1)	\$250
Regular Registration Fee (After March 1)	\$300
Late Registration Fee (After July 1)	\$330

Registration and application fees are (1) due with enrollment application, (2) non-refundable, (3) used for expenses such as yearbooks, standardized testing costs, library resources, religious and student activities, student insurance, textbooks, and technology.

TUITION FEES:	<u>PER CHILD</u>
Preschool Tuition 5 Days	\$3,331
Preschool Tuition 3 Days & Half Days.....	\$2,713
Elementary Tuition.....	\$4,515
Elementary Tuition for Potomac Conference Church Members	\$4,052
Elementary Tuition for Constituent Church Members	\$3,630

MULTIPLE-STUDENT TUITION DISCOUNTS:	
1 st Child (student in the highest grade level).....	N/A
2 nd Child	10%
3 rd Child.....	15%
4 th Child (and additional children)	20%

MONTHLY TUITION COSTS:

This table provides the monthly cost for tuition with the multiple-student discount considered. It is based on the 10 month payment option (August-May).

	One Child	Two Children	Three Children	Four Children
Elementary Tuition	\$451.50	\$857.90	\$1,241.80	\$1,603
Potomac Conf.	\$405.20	\$769.90	\$1,114.30	\$1,1438.50
Constituent	\$363.00	\$689.70	\$998.30	\$1,288.60

OTHER FEES AND EXPENSES:	<u>PER CHILD</u>
International Student Fee	\$700

Participation in the following events may require additional expenses and/or fundraising: field trips, music tours & festivals, tournaments, conferences, campouts, 8th grade graduation & class trip.

FINANCIAL POLICIES

ANNUAL CHARGES:

- Any outstanding balance from the prior year must be paid before the registration fee payment can be applied to the family's account.

PAYMENT OPTIONS:

- Tuition is charged on an annual basis, but may be divided into 10 or 12 monthly payments, due on the first day of the month (August-May or July-June).
- You can choose to receive monthly statements via U.S. mail or e-mail.

PENALTIES: A Returned Check Fee of \$30 per item is charged for checks declined due to insufficient funds. A Late Payment Fee of \$20 is charged each time account is 30 days overdue.

DELINQUENCY: If an account becomes 60 days delinquent, the child(ren) will be permitted to remain in school only by special arrangements with the school board. Students with unpaid accounts at the end of the year may not be allowed to march at graduation.

CUMULATIVE RECORDS: Cumulative records will not be released for students with an outstanding account.